

**Printed : 7/25/2016 3:18 PM EST**

**Funeral Services**

**7/26/2016 10:00:00 AM**

861 Silver Lake Blvd., Cannon Building  
Second Floor Conference Room B  
Dover, DE 19904

Posted:7/19/2016 MH

Posted:Amended 7/25/2016 MH



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**

**BOARD OF FUNERAL  
SERVICES**

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**AMENDED AGENDA**

**(Amended items are noted with an  
asterisk)**

**I. Call to Order**

**II. Review and Approval of Minutes**

- A. Meeting Minutes - May 24, 2016

**III. Unfinished Business**

- A. Discussion Regarding SB65 and Changes to Rules & Regulations
- B. Review of Substantially Related Crimes List
- C. Final Denial of Applications
  - 1. Carolyn Whigham
  - 2. Terry Whigham

**IV. New Business**

- A. Review of Resident Intern Reports
  - 1. Lance Frati
- B. Review of Applications for Licensure
  - 1. David Hovatter - Funeral Director

2. Matthew Hovatter - Funeral Director
  3. Watson-Yates Funeral Home(A Member of the Parsell Funeral Family) - Funeral Establishment\*
- C. Ratification of Licensure
1. Caitlin Gilmore - Funeral Resident Intern

## **V. Correspondence**

## **VI. Other Business before the Board (For Discussion Only)**

## **VII. Public Comment**

## **VIII. Next Meeting Date -**

- A. Tuesday, September 27, 2016 at 10:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

## **IX. Adjournment**

**Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:**

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

**A final amended agenda will be published to reflect any items received after the original agenda is posted.**

**Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.**

**Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.**

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**